



Lakeside Bottling Company has an opportunity
for an experienced, self-directed
Human Resource Generalist.

Job duties include:

- Evaluates company human resource needs, emerging issues and makes appropriate recommendations to support company business goals.
- Analyzes strengths and weaknesses of organizational structure and makes appropriate recommendations for change/improvement.
- Provides counsel to leadership team with regard to all areas of human resource management. Makes recommendations for improvements in areas of health and safety, compensation and benefits, employee relations, short and long-range planning and management/organizational development and training.
- Formulates and implements plans and systems to address recruitment, training, employee evaluation, career development and retention in compliance with company specifications and legal requirements.
- Interacts with insurance brokers and other outside vendors on behalf of company to assist in development of plans.
- Conducts comparative analysis and recommends changes and improvements in benefit offerings that are cost effective and beneficial to the company and its employees.
- Designs and implements a variety of programs in accordance with company goals and in keeping with current human resource practice.
- Keeps up to date with current human resource management trends/topics including changes in laws and application of laws in order to serve company with knowledge and efficiency.
- Facilitates safety and management meetings. Administers company safety programs.
- Keeps CEO informed of important personal issues and concerns as necessary.

This is a part-time position requiring three-days/week. A flexible work schedule is a plus.

Incumbent must have at least 10 years of progressive human resource experience. PHR or SPHR certification is a plus.